

Project Scope

The Client:

Dubbo Building Maintenance

The Concern:

Director Jamie Crump's building maintenance company was becoming too busy for him to be across everything. Jamie is a hands on manager but he wasn't spending the quality time on either his business or his family.

The Approach:

- We sat down with Jamie and developed a plan for multiple areas of his business including:
- Social media management
- Executive Support
- System implementation on how to handle leads
- Assisted with data entry on trade specific system
- Assisted and coached Administration Assistant on how to proactively manage their day and the competing priorities of the business

The Outcome:

We successfully implemented systems where Jamie was overseeing and able to direct rather than complete in the business. He could then spend his time managing the business and delegating rather than completing tasks himself, which meant he could go home to his family without any pressure at the end of the day!